

GENERAL IMPROVEMENT APPLICATION REQUEST FORM

Prior to lodging your application, we recommend that you review the Body Corporate Bylaws so that you can ensure your application meets any relevant conditions.

Applicant Name		
Phone Number		
Email Address		
Lot/Unit Number		
Body Corporate & CTS		
Street Address		
DETAILS OF APPLICATION		
Improvement Type (eg, blinds, fence, flyscreen, screen door, awning, paint)		
Details		
Attached Plan	YES	NO

INFORMATION FOR APPLICANTS

- Please note that Ernst Body Corporate Management is **not** authorised to consider your request. It will be forwarded to the Body Corporate Committee for their consideration;
- The Committee may choose to not pursue your application until such a time a formal meeting can take place;
 - If approval is granted by the Body Corporate Committee, it will be subject to any General Improvement conditions imposed through the Body Corporate By-Laws and any conditions imposed by the Committee;
 - An additional fee, payable by the Owner, may be levied to process this request;
- Once your application is completed, please forward it with supporting documents and photos to either **Gold Coast or Brisbane**

Ernst Body Corporate - Gold Coast
Phone: +61 7 5519 2900
Email: goldcoast@ebcm.com.au

Ernst Body Corporate – Brisbane
Phone: +61 7 3620 0600
Email: brisbane@ebcm.com.au